CHARITY
COMMISSION

FRIENDS OF THE LEEDS CENTRE FOR LEUKAEMIA, LYMPHOMA AND MYELOMA

Charity Reg. No. 509071

TRUSTEES' REPORT
AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30TH NOVEMBER 2019

FRIENDS OF THE LEEDS CENTRE FOR LEUKAEMIA, LYMPHOMA AND MYELOMA

Annual report and financial statements for the year ended 30th November 2019

Contents

Page:

1	Report of the trustees
5	Statement of trustees' responsibilities
6	Report of the independent auditors
8	Statement of financial activities
9	Balance sheet
10	Notes to the financial statements

FRIENDS OF THE LEEDS CENTRE FOR LEUKAEMIA, LYMPHOMA AND MYELOMA

Report of the trustees for the year ended 30th November 2019

The Trustees present their report and audited accounts for the year ended 30th November 2019.

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

The Trustees at 30th November 2019 were:-

D A Fox	Chairman
M C Baker	Treasurer
C Bilbrough	Secretary
R G Owen	
D R Norfolk	
G M Smith	
J M Harris	
R Johnson	

None of the trustees had any personal beneficial interests in the Charity.

Charity's working name

Sunrisers

Principal Office

Thornton House
Shaw Mills
Harrogate
North Yorkshire
HG3 3HR

Independent Auditor

Thomas Coombs Limited
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

Bankers

Barclays Bank Plc
2 Manor Square
Otley
West Yorkshire
LS21 3AP

STRUCTURE, GOVERNANCE AND MANAGEMENT

Constitution

The Friends of the Leukaemia and Lymphoma Unit (The General Infirmary at Leeds) was established under a Trust Deed dated 31st July 1979 and registered with the Charity Commissioners as a Charitable Trust, number 509071. During 2008, the charity changed its name to Friends of the Leeds Centre for Leukaemia, Lymphoma and Myeloma. Going forward, this shall be the official name of the charity. The charity operates under the working name of *'Sunrisers'*.

The trustees are appointed by the Board of Trustees. The Trust Deed provides for a minimum of 5 trustees, to a maximum of 15 trustees.

The trustees shall hold a meeting at least twice a year. Any trustee who is absent from all the meetings of the trustees during a period of 2 years or who is adjudged bankrupt or who is incapacitated or resigns shall cease to be a trustee.

Details of the trustees who have served during the year are listed on page 1.

Trustees are considered the key management personnel of the charity and receive no remuneration for their time.

The Board of Trustees keeps the skill requirements for the Trustee Body under review and will seek new trustees when necessary.

The induction of new trustees includes a meeting with the Chairman and other members of the Board. New trustees are provided with a brief history of the Trust, copy Board minutes, most recent annual report and accounts and a copy of the governing Trust Deed.

Risk Management

The Trustees have examined the major strategic, business and operational risks which the charity faces and confirms that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

OBJECTIVE AND ACTIVITIES FOR PUBLIC BENEFIT

Objectives

The charity is established for the relief of persons suffering from leukaemia, lymphomas and related disorders (haematological malignancies) as set out in the Trust Deed.
The charity aims to achieve this objective by:

- promoting and setting up, furnishing, fitting out and maintaining a ward for the treatment of such persons at The Leeds Teaching Hospital.
- Endowing ,providing, maintaining or managing such other wards, hospitals or other accommodation for the treatment of such persons as the Trustees from time to time think fit.
- Furnishing or fitting out with any necessary furniture or other equipment any such wards, hospitals or other accommodation.
- advising, supporting, or assisting such persons.
- promoting, assisting, or encouraging research into leukaemia and haematological malignancies.

Objectives *(continued)*

- advising, supporting or assisting any organisations or persons having charitable objectives similar to the objectives of the charity.

and in such other ways as the Trustees from time to time think fit, provided always that no charity monies shall be applied for purposes which are not exclusively charitable.

Activities

The charity supports the work of the Leeds Centre for Leukaemia, Lymphoma and Myeloma in the Bexley Wing at St James's Hospital, Leeds by the provision of medical equipment for research and diagnostics, the funding of salaries for specialist support staff and the provision of patient welfare and other items required for their benefit.

There have been no material policy changes in how the charity intends to achieve the above objects.

ACHIEVEMENT AND PERFORMANCE

Detailed reports from the Chairman and Treasurer and a specialist medical report will be circulated at the forthcoming meeting and be made available on request to the Secretary.

FINANCIAL REVIEW

The financial statements have been prepared in accordance with the accounting polices set out on pages 10 and 11 to the financial statements and comply with the charity's trust deed, the Charities Act 2011 and the Statement of Recommended Practice: Accounting and Reporting by Charities (FRS 102).

Income for the year was £76,136 this represents an increase of £42,387 on the previous year. The major source of the increase is £33,769 of restricted fund-raising arising from the activity of The Chevin Socialites as detailed in note 11 of the financial statements.

Total contributions to the units amounted to £54,121 as detailed in note 4 of the financial statements.

The Trustees consider that, at the date of this report, the financial position of the Charity is satisfactory.

Investment Policy and Performance

The Trust Deed allows trustees absolute discretion with regard to holding investments. The trust holds no specific ethical stance with regard to investments and excess funds not required in the near future are held in interest bearing deposit accounts or national savings bonds.

The trustees are satisfied with the unrestricted investment income of £1,012 (2018: £909)

Reserves Policy

The charity maintains sufficient reserves in order to allow long term sustainable support of the work carried out in the Bexley Wing at St James University Hospital. The reserves of the charity are continually monitored and reviewed within the context of the requirements of the Unit.

ACCOUNTABILITY UNDER PUBLIC BENEFIT REQUIREMENTS

In accordance with their duties pursuant to section 4 of the Charities Act 2011, the Trustees have considered the charity's objects and activities in light of the Charity Commission's general guidance on public benefit, "Charities and Public Benefit."

In relation to the first limb of the public benefit test set out in the guidance, the object of the charity is "the relief of persons suffering from leukaemia" as specified in the Trust Deed and the trustees are satisfied that this objective is clearly of benefit to the public. The objective was further broken down within the Trust Deed as detailed in the "Objective and Activities" section above and the Trustees are satisfied that the activities of the charities are achieving the intended objective.

In relation to the second limb of the test, the trustees ensure that the public at large benefits from the activities of the Charity and that there is no private benefit, incidental or otherwise. Within the context of supporting the work of the Leeds Centre for Leukaemia, Lymphoma and Myeloma in the Bexley Wing at St James's Hospital, Leeds the charity places no restrictions on the individuals who benefit from the work of the Charity.

The trustees regularly keep the activities the Trust funds under review, to ensure that they are of sufficient benefit to the public.

PLANS FOR THE FUTURE

The Friends charity remains in a very strong financial position and continues to support the Unit in the Bexley wing at the St James's Hospital site. The Friends charity will continue to support the purchase of specialist equipment not provided by the NHS as well as "pump priming" the salaries of specialist staff required for new development in treatments.

AUDITORS

Messrs. Thomas Coombs Limited, Chartered Accountants and Statutory Auditors have indicated their willingness to continue as Honorary Auditors and a resolution for their reappointment will be proposed at the forthcoming Annual General Meeting.

Approved by the Board of Trustees on 19th February 2021 and signed on its behalf by:

D A Fox

Chairman of Trustees

Statement of trustees' responsibilities

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the trustees in England and Wales to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the result of the Charity for that year. In preparing those financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Trust Deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

D A Fox

Chairman of Trustees

M C Baker

Treasurer

Date: 19th February 2021

FRIENDS OF THE LEEDS CENTRE FOR LEUKAEMIA, LYMPHOMA AND MYELOMA
Independent Auditors' Report to the trustees of Friends of the Leeds Centre for Leukaemia, Lymphoma and Myeloma

Opinion

We have audited the financial statements of Friends of the Leeds Centre for Leukaemia, Lymphoma and Myeloma for the year ended 30th November 2019 which comprise the Statement of Financial Activities, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's trustees, as a body, in accordance with regulations made under section 154 of the Charities Act 2011. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs at 30th November 2019 and of its incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011

Basis of opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statement section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the trustees use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the trustees' report, other than the financial statements and our report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. I we identify such material inconsistencies or apparent material misstatements we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information we are required to report that fact.
We have nothing to report in that regard.

Independent Auditors' Report to the trustees of Friends of the Leeds Centre for Leukaemia, Lymphoma and Myeloma (*Continued*)

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on page 5, the trustees are responsible for the preparation of the financial statements which give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charity or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed auditor under section 145 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue and audit report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Thomas Coombs Limited

Thomas Coombs Limited
Chartered Accountants and Statutory Auditor
3365 The Pentagon, Century Way, Thorpe Park, Leeds, West Yorkshire, LS15 8ZB
Date: 19th February 2021

Thomas Coombs Limited is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

FRIENDS OF THE LEEDS CENTRE FOR LEUKAEMIA, LYMPHOMA AND MYELOMA

Statement of financial activities for the year ended 30th November 2019

	Notes	2019 Restricted Funds £	2019 Unrestricted Funds £	2019 Total Funds £	2018 Total Funds £
Income and endowments from:					
Donations and legacies	2	33,753	41,355	**75,108**	*32,840*
Investment income	3	16	1,012	**1,028**	*909*
Total income		33,769	42,367	**76,136**	*33,749*
Expenditure on:					
Charitable activities cost / (credit)	4	13,640	40,981	**54,121**	*(32,745)*
Total expenditure		13,140	40,981	**54,121**	*(32,745)*
Net income for the year		20,629	1,386	**22,015**	*66,494*
Reconciliation of funds:					
Total Funds at 1st December 2018		-	238,027	**238,027**	*171,533*
Total Funds at 30th November 2019		20,629	239,413	**260,042**	*238,027*

All amounts relate to continuing activities.
All amounts for 2018 relate to unrestricted funds.

The notes on pages 10 to 14 form part of these financial statements.

FRIENDS OF THE LEEDS CENTRE FOR LEUKAEMIA, LYMPHOMA AND MYELOMA

Balance sheet at 30th November 2019

	Note	2019 £	2018 £
Fixed Assets			
Investments	7	**75,000**	*75,000*
Current Assets			
Debtors	8	**667**	*2,250*
Cash at bank		**222,588**	*180,473*
		223,255	*182,723*
Liabilities: amounts falling due within one year	9	**(38,213)**	*(19,696)*
Net Current Assets		**185,042**	*163,027*
Total Assets less Current Liabilities		**260,042**	*238,027*
Liabilities: amounts falling due after more than one year		-	-
Net Assets		**260,042**	*238,027*
Funds	11		
Unrestricted		**239,413**	*238,027*
Restricted		**20,629**	-
Total Funds		**260,042**	*238,027*

Approved by the board of trustees on 19th February 2021 and signed on its behalf by

D A Fox
Chairman of Trustees

M C Baker
Treasurer

The notes on pages 10 to 14 form part of these financial statements.

Notes to the financial statements for the year ended 30th November 2019

1 Accounting policies

Accounting convention

The charity constitutes a public benefit entity as defined by FRS 102. The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 (as updated through Update Bulletin 1 published on 2 February 2016), the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102), the Charities Act 2011, and UK Generally Accepted Accounting Practice.

The financial statements are prepared on a going concern basis under the historical cost convention, modified to include certain items at fair value. The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Income recognition

All income is recognised in the statement of financial activities when the conditions for receipt have been met and there is reasonable assurance of receipt. Where a claim for repayment of income tax has or will be made, such income is grossed up for the tax recoverable.

The following accounting policies are applied to income:

Donations, legacies and similar income

Donations, subscriptions, legacies and similar income are included in the statement of financial activities when:

- the charity is told it is to receive the donation;
- the trustees are reasonably certain of the amount to be received;
- the trustees are reasonably certain they will receive the money and
- any conditions for receipt are met.

Investment income

Investment income is accounted for when receivable. Interest receivable on restricted funds is accounted for separately and is attributed to the relevant funds in the statement of financial affairs.

Expenditure recognition

Liabilities are recognised as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category.

Grants payable are accounted for when the trustees have accepted a legal or moral obligation to make the grant. Where there is an obligation to make a grant, which has not been paid to the recipient at the balance sheet date, the amount of the award is shown in grants payable.

1 Accounting Policies *(Continued)*

Charitable activities
Costs of charitable activities include grants made and other contributions to the Unit at the Leeds General Infirmary.

Governance costs
Governance costs relate to expenditure incurred in the management of the charity's assets, organisational administration and compliance with constitutional and statutory requirements.

Investments
Fixed asset investments are included in the accounts at market value. Realised and unrealised gains and losses on investments are disclosed separately in the appropriate section of the statement of financial activities.

Voluntary help
Voluntary help is not included in the financial statements but is described in the trustees' annual report.

Taxation
The trust is a registered charity and therefore is not liable for income tax or corporation tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

Fund accounting
(i) Restricted funds
Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the charity for particular purposes. The cost of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

(ii) Unrestricted fund
Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

2 Donations, legacies and similar income

	2019 Restricted Funds £	2019 Unrestricted funds £	**2019 Total funds £**	2018 Total funds £
Donations and legacies	33,753	40,198	**73,951**	*31,913*
Subscription income	-	1,157	**1,157**	*927*
	33,753	41,355	**75,108**	*32,840*

3 Investment income

	2019 Restricted Funds £	2019 Unrestricted funds £	**2019 Total funds £**	2018 Total funds £
National Savings interest	-	862	**862**	*748*
Short term deposit interest	16	150	**166**	*161*
	16	1,012	**1,028**	*909*

4 Charitable activities

Grants to the Leeds Centre	2019 Unrestricted funds £	2019 Restricted funds £	**2019 Total funds £**	2018 Total funds £
Medical and other equipment				
Bone Marrow trolley	-	2,600	**2,600**	-
Digital Morphology Module	-	2,500	**2,500**	-
I pads x2	-	650	**650**	-
Drip Stands x4	-	220	**220**	-
Chemotherapy Trolley	-	423	**423**	-
Pulse Oximeter	-	275	**275**	-
Exercise Bikes	-	819	**819**	-
Recliner Chairs Ward J89	-	4000	**4,000**	-
HMDS - Electronic pipettes	-	-	**-**	4,326
3 New Carts/Trolleys	-	-	**-**	1,071
7 Patient weighing scales	-	-	**-**	840
Digital chair scale	-	-	**-**	566
3 Patient notes easels	-	-	**-**	1,791
Fold away bed	-	-	**-**	695
Observation Machines X10	-	15,000	**15,000**	-
Saddle Stools	-	1,865	**1,865**	-
Poster/Banner & Postcards	-	400	**400**	-
Provision of room for patients	-	3,400	**3,400**	-
Grants not taken up by the Leeds Centre	-	-	**-**	(45,133)
Patients' welfare	-	500	**500**	*2,668*
Support for TV Services on the ward	13,140	4,000	**17,140**	-
Ward expenses				
Other	-	1,129	**1,129**	*1,509*
Grants not taken up by the Leeds Centre	-	-	**-**	*(4,639)*
Governance costs (see note 5)	-	3,200	**3,200**	*3,561*
	13,140	40,981	**54,121**	*(32,745)*

Notes to the financial statements for the year ended 30th November 2019 *(Continued)*

5 Governance costs

	2019	2018
	£	£
Stationery and sundry costs	1,124	1,521
Auditors' honorarium		
- current year	2,150	2,150
- previous year	(74)	(110)
	3,200	3,561

6 Employment costs

The trustees (who are also considered to be the key management personnel) received no remuneration or reimbursements during the current or previous year.

There were no employees during the current or previous year.

7 Fixed asset investments

	2019	2018
National Savings Income Bonds		
Cost and Market Value	£75,000	£75,000

8 Debtors

	2019	2018
	£	£
Taxation recoverable	667	2,250
	667	2,250

9 Liabilities: amounts falling due within one year

	2019	2018
	£	£
Grants payable in respect of:		
- **Medical and other equipment**		
10 OBS Machines	15,000	-
Other equipment	19,783	13,289
- **Ward Expenses**		
Other Ward expenses	1,180	1,780
Accrued administration expenses	2,150	4,289
Patient Welfare	100	338
	38,213	19,696

Reconciliation of grant liabilities	2019 £	2018 £
Opening	**15,407**	94,670
Awarded during the year	**50,921**	13,466
Payments	**(31,327)**	(42,957)
Grants not taken up by recipient	-	(49,772)
Closing	**35,001**	15,407

10 Related parties

Dr Owen, Dr Norfolk and Dr Smith are trustees of the charity and are employed by the National Health Service in their capacity as Doctors.

None of the trustees have any direct beneficial interest in the transactions of the charity.

11 Funds

	Opening funds 01 Dec 2018	Income	Expenditure	Closing funds 30 Sept 19
Unrestricted funds	238,027	42,367	40,981	**239,413**
Restricted funds				
The Chevin Socialites fund raising	-	33,769	13,140	**20,629**
	238,027	76,136	54,121	**260,042**

All amounts for the year ended 30th November 2018 related to unrestricted funds.

The Chevin Socialites fund raising represents funds generated by the voluntary group on behalf of The Charity. The funds are directed to support the Hug on a Tray Services and the purchase of blocks of basic television channels for inpatients on the ward.